

Parent Handbook

2017-2018

Soaring
to new
Heights
at
SMPK



**Stockbridge Methodist
Preschool and Kindergarten**

4863 N. Henry Blvd. Stockbridge, Ga. 30281
770-474-0519

www.SMPK.net

Proverbs 22:6

Train up a child in the way he should go,
and when he is old he will not depart from it.

Church Mission Statement

"To be a bridge to help people get from where they are
to where God wants them to be"

Preschool Board

Andy Postell
Jeff Benzon
Tricia Weeks
Diane Ide
Diqueta McCoy
Kathy Lewis
Deanna Smith

Our Preschool Mission Statement

Stockbridge Methodist Preschool & Kindergarten is a Christ centered private school, where each child will receive a hands-on education. We seek to promote early childhood success and elementary school readiness by helping each child to grow academically, emotionally, socially, spiritually and physically. SMPK is an environment where children can create, explore, imagine and learn in a welcoming and friendly atmosphere. SMPK is a mission of SFUMC to serve our community.

Our Preschool Vision

The mission of our school calls us to a vision that includes:

- Reflecting God's love to everyone; including students, families and community
- Promoting academic excellence through a creative and hands-on approach guided by our educated teachers through our Thematic Curriculum, with the knowledge that all children learn at different speeds
- Providing students with a broad range of educational and creative opportunities that will help children learn to the best of his or her abilities
- Promoting a love of learning for each child to propel them into a successful future
- Maintaining low teacher to student ratios to allow for more one on one instruction time
- Supporting parents and families for the benefit of all children
- Encouraging educational learning skills and opportunities to meet the needs of our culture and community

Our Preschool Operations

School is in session from August 7, 2017 - May 18, 2018

Our School Hours are Monday through Friday from 9 a.m. to 12 p.m.

Stay & Play is from 12 p.m. - 2:30 p.m. (12:30-2:30 for Kindergarten), Lunch Bunch is 12 pm - 1 pm

Our classes offered are for age 1 (on September 1st), through Kindergarten

Please see the last page for a complete school year calendar including days off, holidays, special events, etc.

EDUCATIONAL PHILOSOPHY

The staff and teachers of SMPK make every effort to build their curriculum around developmentally appropriate practices. The implications of such practices include:

- * Learning must be meaningful to children and related to what they already know. Children find things meaningful when they are interesting to them and they can relate to them.
- * Children do not learn in the same way, or are interested in learning the same thing, as everyone else all the time.
- * Learning should be physically and mentally active. Children should be actively involved in learning activities by building, creating, experimenting, investigating, and working collaboratively with their peers.
- * Children should be involved in hands-on activities with concrete objects and manipulatives .

POLICIES AND PROCEDURES



We are an accredited preschool and Kindergarten through the Georgia Accrediting Commission. Our Thematic Curriculum, teacher training and facility meet the standards of GAC. SMPK is not licensed by Bright From the Start and is not required to be licensed. We operate under a Bright From the Start Exemption as a private Christian school.

STAFF

Our preschool teachers and teaching assistants are required to have appropriate education and experience in working with young children. Teachers are mature and sensitive to the young child, their parents or caregivers, and other staff persons. Our staff are certified in First Aid and CPR. Our teachers complete in-service training in the field of early childhood education each year.

CHURCH/PRESCHOOL PARTNERSHIP

Stockbridge United Methodist Church provides and maintains an excellent facility for the preschool. The facility occupies twelve classrooms with access to a spacious room for indoor activities. The preschool is air conditioned, cleaned daily, and in excellent condition. The fenced playground is adjacent to the preschool. In addition, members of the church support the preschool individually through donations of supplies, service on our Preschool Board, maintaining our playground and HVAC, and most importantly, prayers.

PARENT/TEACHER PARTNERSHIP

We encourage parents to actively know what is going on in the child's classroom and participate when possible. Parents will have many opportunities to volunteer throughout the year. We hope you will consider donating your time and talents during the school year. Visitors to the school must use the door at the Drive-Through and report to the office to sign in.

We believe that a child's immediate family is the strongest influence in a child's growth and development. Therefore, we encourage you to share your thoughts and concerns regarding the care of your child. We are available to you... for advice, encouragement and support in the education of your children.

VOLUNTEERS

We invite you to volunteer at SMPK. There are many volunteer opportunities throughout the year. On a weekly basis teachers always appreciate help with making die cuts, cutting out lamination, etc. Just let us know when you are available to volunteer. We also have many events throughout the year when we will be needing volunteers. Past events have included Hoe Down, Thanksgiving Feast, Teacher Appreciation Week, Christmas and End of Year Parties. We will also need volunteers to coordinate and help implement fundraising activities such as Shamrock Fun Run, the Original Works Fundraiser and Bxotops For Education.

COMMUNICATION WITH PARENTS

Every Friday, we will be sending home your child's "Friday Folder". You will find important information about upcoming events, Scholastic order forms, newsletters, calendars, etc... as well as some of your child's work completed during the week. It is very important that you take the time to look through this folder over the weekend. Please return the folder the following week to your child's teacher so it will be ready for the approaching Friday.

Every Wednesday, we send out an email newsletter to keep you posted on current activities. Please take time to read this each week. Don't forget to check our website (www.smpk.net) and facebook page from time to time. A good way to communicate with the director and your teacher is through email. Your teacher will provide their email. The school email address is smpkinfo@gmail.com (electronic communication will not be stored for longer than the current school year it was created)

Be sure to sign up for our text notifications by "Remind." This is a wonderful tool which will send you a text before events to remind you of dress-up days, picture days, etc. This will also be our communication to alert parents of immediate notifications such as school closures due to weather, etc. To Sign up text @3bfk3 to the number 81010. It will send you a confirmation text. Text message rates apply.

We have a Facebook page (Stockbridge Methodist Preschool and Kindergarten). Be sure to "like" our page. We will post updates and pictures throughout the year. Our policy is to not tag any pictures posted. We hope you will enjoy this opportunity to see "behind the scenes"!

Most importantly, please know that our doors are always open to you. We want you to feel free to express any concerns you may have to your child's teacher or to us in the office. As you will see, it sometimes gets a little hectic in the office during drop-off and pick-up. If you have a serious concern or want to talk without a lot of interruptions, just call ahead to set up a time during the school day.

KEEPING INFORMATION CURRENT

Please remember the importance of keeping all records current to reflect any significant changes as they occur (cell phone numbers, home phone numbers, work numbers, work location, emergency contacts, child's physician, child's health status, immunization records, etc..)

CALENDAR

School Year - We follow the Henry County School calendar with the following exceptions: Prechool begins the week *after* Henry County School begins, no school on *Good Friday*, and the last day of school which is at the end of May (date varies depending on the Henry County Calendar).

Snow Days - The preschool abides by the decision of the Henry County Schools concerning school closings due to inclement weather. **If the Henry County Schools are closed, we will be closed.**

FIELD TRIPS

We have found that at this age, it is best for many reasons to bring "field visits" to the school instead of leaving the school grounds. We have many fun visits planned throughout the year that will correspond with our thematic units. Our Kindergarten class will have the opportunity to go on a few field trips with a signed parental permission slip.

FEES

We are happy to announce that you may now pay your tuition online. Follow the link at www.SMPK.net to set up your online profile. This takes you to the preschool page within the church website. Be sure to note that your payment is made under the preschool category. You may also pay all fees by check or money order (NO CASH PLEASE). Checks should be written out to SMPK. Please note your child's name and reason for payment in the memo section. **PLEASE PLACE ALL PAYMENTS IN THE TUITION DROP BOX LOCATED OUTSIDE THE OFFICE DOOR.**

A **\$25 Service Fee** will be assessed for a check returned by the bank.

A **\$25 Late Tuition Fee** will be assessed if tuition is received after the 10th of the month.

A **\$40 Late Tuition Fee** will be assessed if tuition is received after the 20th of the month.

TUITION

Enrollment of a student will be in jeopardy if tuition for any given month is not received on or before the last day of that month. At this time, the child(ren) will be subject to dismissal from our program until the account is brought current. All financial issues should be communicated and settled with the director or assistant director.

TRAVEL POLICY (Absence for any reason)

We have many families that travel for extended periods of time. If your tuition is paid ahead, your child's spot will be held. If you choose to NOT pay for tuition (even if your child is not attending that month), we reserve the right to fill that spot with another child.

WITHDRAWAL

It is important for you to realize that we depend on your commitment to our school. Children are expected to remain the full term except for doctor's orders or transfer from the city. If you must withdraw, please fill out a Withdrawal Form giving 30 days notice so we can fill the vacancy. Without a formal withdrawal, we assume your child is still enrolled in school and all charges incurred must be paid in full. Any prepaid tuition for months in which a student does not attend school will be refunded if the student has been properly withdrawn. There is no refund for the remainder of the month in which the student is withdrawn.

TRANSPORTATION

The students age 1-Pre-K will not be transported off the premises except in the case of a crisis. Kindergarten will be taking field trips; to the farm and fire station, etc. We will send home permission slips for them to ride with the class on the church bus. No transportation will be provided to the students on a daily basis.

CRISIS MANAGEMENT PLAN

Crisis management is about protecting our children and about communicating about our children - before, during, and after a crisis - with other children, parents, and emergency personnel. The "Crisis Management Plan" details the course of action which the preschool will take in case of fire, flooding, tornado, gas leak, or medical emergency. It details alternate locations in case emergency personnel instruct the staff and children to leave the premises. A copy of the "Crisis Management Plan" is on file in the preschool office and available to parents at all times.

DROP-OFF AND PICK-UP POLICIES

The Morning Drop off line is a NO DISTRACTION ZONE. *Please refrain from using phones, texting or using any app while approaching the overhang.*

Morning drop-off begins at 8:50 am. BY STATE LAW, ALL CHILDREN UNDER 8 YEARS OF AGE NEED TO REMAIN IN CAR SEATS AT ALL TIMES IN THE CAR LINE. Teachers will unbuckle and get the children out of the car under the drive-through area and they will be walked to their classrooms. **Your child's safety is our #1 concern.** They will always be supervised by a teacher when in the hallway.

Parents choosing not to use the Drop-Off Line must remain in the parking lot until all cars have left the drive through area for safety reasons. If you miss morning drop off, you will need to **walk** your child to his or her classroom. PLEASE do not just leave them at the door. It is your responsibility to put your child in the care of a staff member before leaving the facility.

The preschool program concludes at 12 noon (12:30 for Kindergarten). The parent/childcare giver must pick up the child at the classroom door. **THE COVERED AREA IS OFF LIMITS TO VEHICLES DURING PICK-UP.** You may enter the hallway beginning at 11:50 (12:20 for kindergarten). **Please do not disrupt the class.** Once the children see mommy or daddy, the teacher has lost the attention of the entire class. The door will be opened when the class is finished for the day. Please take traffic into consideration when picking up your child. All children must be signed in and out every day. Children that use the car line will be signed in by the teacher.

Authorized pick-ups are for **your child's safety**. Please do not be offended when we ask for identification of a grandparent or friend. Make sure this information is in your child's file. We will NOT release your child without prior consent. All children must be picked up by an adult.

A **Late Pick-Up Fee** will be assessed if the student is picked up after 12:10 (12:40 for Kindergarten). The late pickup fee is a flat \$5 for pickup within the first 10 minutes past the above times then \$1 for each minute thereafter. We realize that extenuating circumstances do sometimes occur. Please keep in touch with us if there is going to be a delay and you need to make arrangements with emergency contacts.

The preschool doors are locked at 9:15 and unlocked at 11:45 in order to ensure the safety of the children attending. For security reasons, please enter and exit the school using the doors at the front office.

ATTENDANCE AND PROMPTNESS

Your child's regular attendance is important. Please do not keep them out unless they are sick or there is some other very important reason. Please notify the teacher of extended absences due to illness or vacation. In order to reserve your child's place in the class, the monthly tuition payments must be paid regardless of your child's attendance. No refunds will be given due to absences. All children must be signed in and out every day. Only people that are on the authorized pick up list may sign out your child. If someone different is going to pick up, we **MUST** have a written note (email, fax, handwritten).

Parents, please understand how important it is for your child to be on time. So much can be missed in the first 10-15 minutes of class. A new concept might be introduced, a story read or maybe the "daily" jobs are assigned. Your child may be hesitant to walk into the classroom after everyone is already into the routine.

Please send an **extra set of clothes** for your child to keep at school. All clothing should be labeled with the child's name. These should be put into a plastic zipper bag with your child's name on it. Please change these out as the seasons change.

HEALTH AND WELLNESS POLICY

Please encourage good attendance when your child is well. This will establish a habit that will help your child throughout their lives. Please help us keep our environment as healthy as possible by keeping your children at home whenever there are symptoms of illness. If you do not wish him or her to go outside, be aware that your child will remain in the office while the remainder of the class goes outside. There must be a written note with a medical reason for your child not to participate in the outside play time.

Children and teachers clean their hands at the beginning of school, after using the bathroom, and before and after eating. Tables in the classroom are cleaned daily with soap and bleach.

If your child becomes ill while at school, we will call a parent to notify you. They must be picked up from the facility in a prompt manner. If your child is home sick with a communicable disease, please call or email us to let us know. If your child is sent home, please see the communicable disease chart to know when they can return to school (at the end of the handbook). SMPK is required to report any suspected case of notifiable communicable disease to the local county Health Department.

***REMEMBER THE GOLDEN RULE: DON'T BRING YOUR CHILD TO SCHOOL
IF YOU WOULDN'T WANT YOUR HEALTHY CHILD TO BE AROUND THE
SAME TYPE OF ILLNESS!***

The following children will be sent home or should be kept home:

1. Those with a temperature of 101 degrees or higher.
2. Those who appear ill despite having no fever.
3. Those with rashes unless approved by their physician and accompanied by a note saying it is not contagious.
4. Those with known communicable diseases including chicken pox, measles, mumps, rubella, meningitis, flu, whooping cough or strep. (PLEASE notify the office if your child is absent from school with any of the above mentioned).
5. Those with diarrhea/vomiting.
6. Those with head lice.
7. Those with bad head colds.
8. Those with conjunctivitis (pink eye).

PLEASE DO NOT SEND YOUR CHILD TO SCHOOL *MEDICATED* FOR FEVER OR DIARRHEA. If they need these medications, please keep them at home so we can keep our preschool healthy!

The following children **may attend** preschool:

1. Those with mild respiratory illnesses and temperatures less than 100 degrees who do not appear ill.
2. Children with middle or other ear infections that are **under treatment**.
3. Children with strep throat, pink eye or other contagious bacterial infections after 24 hours of antibiotic treatment and who are maintained on this treatment for 10 days.
4. Those who have been treated for head lice and have been checked and found to be lice free..
5. Those with hepatitis who have a physician's note approving re-admission to the preschool.
6. Those who have been sick with a fever, but are fever free for at least 24 hours.

Please contact the school and report to the director any communicable diseases (including head lice) that your child has contracted so the school can take extra precautions to insure they are not spread. All information will be held in the strictest confidence.

Immunizations must be up-to-date on the enrolled child, and a doctor's statement to that effect, included in the Georgia form 3230 must be on file with the preschool before the first day of school. Expired forms must be updated within 30 days.

All minor injuries or accidents will be treated with first aid (and hugs and kisses by a staff member). An accident report will be filed with the school. All Major Emergency Medical Care will result in a call to 911. You will be immediately notified. In case of emergency, your child will be transported to the nearest hospital, Piedmont Henry Hospital in the emergency vehicle.

Even if a child has completed the appropriate amount of antibiotic to stop him from being contagious, the child may still have fever, act fatigued, or have a poor appetite. That would make him an unsuitable candidate for a full day of school. Staying at home for another day or two until he is up to full speed may be the best course of action.

MEDICATION POLICY

Medication: Considering the small number of hours the children are at school, medication will **only** be given if absolutely necessary. An authorization form must be filled out in the office. All medicine must be kept in the office in a locked box. **Under no circumstances should medication be left in the child's backpack.** To have medicine administered, (including a nebulizer, epi-pen, Benadryl, etc) you must fill out a medicine authorization form. We will not administer a medicine to the child for the first time they have had the medicine. If adverse reactions are noticed after administering medication, the parent will be notified.

SPECIAL NEEDS

We do our best to accommodate your child and their needs. If you are aware of extra medical or academic needs that your child may have, please notify the director and teacher and we will do our best to accommodate them. If your child is identified by the teacher and/or director as needing more assistance, we will recommend the parent to contact the special needs program of Henry County Schools for ages 3 and up 770-957-8086. For children under 3 years old you can contact Babies Can't Wait at 404-657-2726

DISCIPLINE POLICY

Good manners and character training are a regular part of the SMPK program. The children are taught to listen, share, to be kind and to respect the personal and property rights of others. There will be a lot of positive reinforcement for good behavior. We try to use discipline techniques that are constructive. We set limits that are developmentally appropriate and enforced consistently. In an effort to teach your child the proper way to behave towards other people, the following discipline policies will be encouraged:

First time: Redirection. When a child is acting inappropriately, redirecting that behavior to an appropriate place or activity is an excellent way to teach the child to monitor his/her behavior. This would be done by the teacher maybe suggesting to play with a different truck instead of taking one away from a friend... or maybe working through anger or frustration by manipulating play dough.

Second time: Talking about the problem. The teacher will help the child to verbalize the situation and try to help him/her understand their feelings and emotions. The teacher will also help him decide a better choice.

Third time: Time out chair, thinking chair or quiet spot. This is the teacher's choice. There will be a timer along side the chair so the child can actually "see" the time. The timer may be used for 1-5 minutes depending on their age. Before getting up from time out, the teacher will make sure the child knows why he/she was sitting there and what they should do to change the behavior. The use of corporal punishment is never permitted.

If a problem or situation continues, the child will sit in the Director's office and talk through the problem and different solutions. After a couple of times in the Director's office, we will also notify the parent of the situation and ask for reinforcement at home. We love your children and want the best for them. That's why we want them to grow up understanding their boundaries. We're not here just to teach academics, but values and good behavior as well. We hope that you will reinforce these lessons at home.

If there is a consistent problem, a conference will be scheduled with the parents, teacher and director. We will work together as a team to resolve the problem. However, we do reserve the right to withdraw a child from the program if behavior problems cannot be corrected or if we do not have the full support and cooperation of the parents. Of course, dismissal would come only as a last resort.

DAILY ACTIVITIES

All students will engage in daily activities that will develop their Physical, Social, Emotional, Cognitive and Language skills. The classrooms will follow our thematic curriculum that is developmentally appropriate for their age group.

All children will have playground time if the weather is appropriate. If your child is unable to participate in playground time for medical reasons, a written note is required.

Enrichment activities:

- * Music
- * Bible/Chapel Time
- * StoryTime
- * Creative Movement
- *Discovery

Daily Snack will be provided by the school. We will serve a simple snack selection daily such as cheese-its, pretzel, vanilla wafers, etc. For Special snacks being served please see your classroom calendar. We do not serve breakfast or lunch. If your child has allergies please let your teacher know. If your child has a severe food allergy and must have only food brought from home, please let the teacher and director know.

BACKPACK POLICY

Our back pack policy at SMPK is that students will be permitted to carry approved drawstring backpacks or tote bags. (not typical backpacks sold in stores). Our first priority is safety at SMPK. All bags (and lunchboxes) will be checked every day for child safe items. Please do not send your child to school with any items that are not able to be played with by a child: No medicines, creams, scissors, or other not child friendly items. Bags will be checked daily by teachers to remove any items. Kindergarten will have a book tote bag provided by the school.

CLASSROOM POLICIES

We love Birthdays! Feel free to send in a special treat for your child's birthday such as cookies, doughnuts, doughnut holes or muffins. These are usually a better choice than cupcakes or cake because they are easier to serve and eat. The children sit in the birthday chair for the day and receive a special treat from the "Office Treasure Chest". Although **"Birthday parties" are not allowed**, please feel free to come by during snack time to take pictures and share in the birthday fun. **Please do not send in balloons, hats, favors or goody bags.** We do not want any parents to feel undue pressure to reciprocate when there may be financial constraints.

Toys are not allowed at school. The only exception is if it's asked to be brought in for show-and-tell (for the current learning unit). This is in the best interest of your child. Things get lost, broken and sometimes put into another child's backpack by mistake. No guns, knives, weapons, matches or lighters of any kind are allowed in the school at any time (No toy guns for the letter G).

"Security" Items (blankets or a favorite stuffed animal) needed for the first couple of weeks of school may be sent in until your child feels comfortable. We will encourage these items to be left in the cubby during the school day. No bottles or pacifiers are allowed.

No Sippy Cups are to be sent in (except for Toddler Time). We are teaching the children to drink from regular cups at school and the only time children drink anything is at snack time or at the water fountain.

Breakfast should be eaten at home - not at school. It's distracting to the other children to see a child come in with food.

Children must be fully potty trained (no pull-ups) in order for them to be in a 3 year old, 4 year old class and Kindergarten.

For the purposes of clarification, we define potty trained as:

- He/she recognizes the need to go to the restroom
- Enters the restroom on his/her own
- Manipulates clothing off and on with little or no assistance
- Washes hands and rejoins class

While we understand some accidents may happen, *frequent accidents* mean that your child is not completely trained yet.

Remember when dressing your child that we want to cut down on their stress at **potty time**. Avoid belts, hard to fasten buttons and snaps. If they are recently potty trained - stay away from overalls for awhile. It's frustrating for preschoolers to be in a new situation, stop playing, find the potty and then try to get their clothes off in time without having an accident.

Please dress your child to play! Your child will be active both inside and outside. It is important that your child be dressed in comfortable, washable play clothes that are suitable for the weather and their varied activities (including restroom visits and messy art projects). Children must have coats during the winter months in order to have outside time. It is very important that all children get the opportunity to get fresh air each day when the weather permits. Tennis shoes or rubber soled shoes are always the best choice! Sandals, backless shoes, flip flops, crocs and dress shoes (except for special occasions) are not permitted. Little girls can play and sit more comfortably when they wear shorts under their dresses.

Playground time will be permitted as long as the weather is above 40 degrees and below 90 degrees (and it's not raining!)

Parent/Teacher Conferences will be offered twice during the school year. Once in the fall to set a baseline and then again in the spring to determine progress made through the year. Phone conferences and additional conferences are available upon request.

Toddle Time children will need to bring a sippy cup, diapers and a change of clothes. Finger foods (graham crackers, goldfish or cheerios) will be provided at snacktime. Toddlers may bring a security item but keep in mind that it is a school environment and may be lost or damaged. Pacifiers may be sent in with a pacifier clip. Toddle Time children will have their own events and will not be participating in Musicals, Hoe-Down and Water Day.

CHILD ABUSE PREVENTION

As SMPK we are required to report any suspected child abuse, neglect, exploitation or deprivation to the Department of Family and Children Services.



You're Invited!

Church Ministry

Our Preschool strives to enhance the role of the church in service to the community, and to encourage families to know that church life should be a vital part of their lives. The Children's Ministry here at our church is very active, with lots of fun activities for children. We also offer some great adult Sunday School classes that give opportunities for young (and older) parents to get together for study and fellowship. Nursery is provided for children up to the age of three. If you do not have a church home, we invite you to become a part of our family here at Stockbridge United Methodist Church. Even if you do have a church home, we would still love for you to come and visit. You are sure to see some familiar faces and Reverend Andy is fantastic!

Sunday Worship

8:30 and 11:00 a.m

Childrens Church and Sunday School 9:45 a.m. and 11:00 a.m.

This handbook is designed to familiarize you with the policies and procedures that guide our school. Please file this in a safe and accessible place and refer to it often. We thank you for choosing SMPK for your child's education and care. We recognize the level of trust that you are placing in us and we do not take it lightly. Please pray with us for God's continued direction and blessing on this ministry.

We are excited to join you and your child on this road of discovery. Welcome to the SMPK family and remember our door is always open to you!



2017-2018 SMPK School Calendar

2017

2018

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Jul	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	Pre-31 Planning						

Aug		Pre-1 Planning	Pre-2 Planning	Pre-3 Planning	Open 4 House	5	6
	7 First Day of School	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

Sep					1	2	3
	Labor 4 Day	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	

Oct	2	3	4	5	6	7	8
	No 9 School	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	50's 24 Day	25	26	27	28	29
	30	Black 31 and Orange Day					

Nov			1	2	3	4	5
	No 6 School	No 7 School	8	9	10	11	12
	13	14	15	16	Feast 17 Day	18	19
	20	21	22	23	24	25	26
	27	28	29	30			

Dec					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	Happy 15 Birthday Jesus Party	16	17
	Musical 18	19	20	21	22	23	24
	25	26	27	28	29	30	31

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Jan	1	2	3	4	5	6	7
	Teacher 8 Work Day	9	10	11	12	13	14
	MLK 15 Holiday	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

Feb				1	2	3	4
	5	6	7	8	9	10	11
	12	13	Red and 14 Pink Day	15	16	17	18
	19 President's Day	20	21	22	23	24	25
	26	27	28				

Mar				Wacky 1 Wednesday	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16 Green Day	17	18
	19 Musical	20	21	22	23	24	25
	26	27	28	29	Good 30 Friday	31	1 Easter

Apr	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27 Art Show	28	29
	30						

May		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	Last 18 Day of School	19	20
	Post-21 21 Planning	Post-22 22 Planning	Post-23 23 Planning	Post-24 24 Planning	Post-25 25 Planning	26	27
	Memorial 28 Day	29	30	31			

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Jun			Summer Break		1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	